



# **Regional Meeting on Safety Analysis of Radiological Accidents at End-user Facilities and Activities**

**Hosted by**

The Government of Chile

**through the**

Comisión Chilena de Energía Nuclear (CCHEN)

Santiago, Chile

**18 March 2019 – 22 March 2019**

**Ref. No.: ME-RLA9085-1802187**

## **Information Sheet**

### **Purpose**

The purpose of the event is to present safety concepts and attributes as established in General Safety Requirements Part 2, and to inform participants on the safety analysis of radiological accidents for the dissemination of lessons learned in the prevention of radiological incidents and accidents.

### **Working Language(s)**

The working language(s) of the event will be English and Spanish.

### **Deadline for Nominations**

Nominations received after **29 January 2019** will not be considered.

## **Expected Outputs**

Participants will have an overview on concepts and attributes of safety culture.

Participants will be updated on the state-of-the-art knowledge on fostering and promoting as well as assessing safety culture.

Gained knowledge will be disseminated among end-users in the participants' countries.

## **Scope and Nature**

The event will open a forum for the discussion on safety culture concepts and attributes. The discussions will be complemented with table-top exercises on safety culture analysis of radiological incidents as well as practical demonstrations.

## **Participation**

The event is open to 21 participants from Member States.

## **Participants' Qualifications and Experience**

Qualified candidates are licence holders, radiological protection Officer of installations and / or with affiliation to an entity that promotes the dissemination of safety culture concepts and attributes.

Candidates must demonstrate advanced practical and theoretical competences in radiological protection prior to the event.

Candidates must be familiar with IAEA safety documents GSR Part 2 FORO documents on safety culture and use of sources.

Candidates must show strong commitment to disseminate the content of the event in their respective country.

# Application Procedure

Candidates wishing to apply for this event should follow the steps below:

1. Access the IAEA TALEO page (<https://iaea.taleo.net/careersection/ex/jobsearch.ftl>) and complete the Candidate Profile.
2. Be registered on the Nucleus page of the IAEA (<https://nucleus.iaea.org/>).
3. Through Nucleus, access the InTouch+ platform where the Profile is completed (My Profile tab) (<https://nucleus.iaea.org/Pages/InTouchPlus.aspx>).

**NOTE:** The email used for TALEO and Nucleus must be the same. If not, the candidate's profile will not appear complete.

4. On the InTouch + platform, under the 'My InTouch +' tab, the candidate needs to:
  - a. select the institute / organization that he/she works at / represents ('My Institute' section);
  - b. click on the link called '**Refresh Personal History Form**' to update the system, *otherwise the nominations submitted will have these fields empty and it will not be possible to evaluate them during the selection of candidates* ('IAEA Recruitment Platform' section).

**NOTE:** Once the above steps are finalized, the candidate's profile will appear as completed and he/she can apply for Technical Cooperation events.

- If the Status shows as 'IN PROCESS', it means that Taleo and In Touch are synchronizing. Please close InTouch+, wait for **20 minutes** and then log in again. **Check** if the Status is "**completed**"
  - If Status shows "ERROR", this means that the personal and professional information of the candidate are not complete. Go back to the profile section and finish it. Then Click on "Refresh New PHF". The status should appear Completed.
5. In the InTouch+ platform (<https://intouchplus.iaea.org>), in the 'Applications' tab, search by the event number provided in the invitation.

## EVT1802187

The help for each step is located at the top of the page. For additional help on how to register, create a profile and apply for an event, please refer to the online guide and training videos available under the following links: [how-to guide](#) and [training videos](#). Any issues or queries related to the new system can be addressed to [InTouchPlus.Contact-Point@iaea.org](mailto:InTouchPlus.Contact-Point@iaea.org) or [TC-AIPS-PL4.Contact-point@iaea.org](mailto:TC-AIPS-PL4.Contact-point@iaea.org).

Should this not be possible, applicants may download the Nomination Form for the ME from the IAEA website <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>.

Applications should contain sufficient information to establish that the nominees have the required qualifications. Please note that the information regarding LANGUAGE SKILLS, EDUCATION AND WORK EXPERIENCE is exported from TALEO. If an applicant's profile in TALEO is not updated, the information in INTOUCH+ for these sections appears as empty and the candidates cannot be evaluated. Completed applications need to be endorsed by the relevant national authority, i.e. the National Liaison Office and submitted through the established official channels.

## **Administrative and Financial Arrangements**

Nominating authorities will be informed in due course of the names of the candidates who have been selected, and will at that time be informed of the procedure to be followed with regard to administrative and financial matters.

Selected participants will receive an allowance from the IAEA sufficient to cover their costs of lodging, daily subsistence and miscellaneous expenses. They will also receive either a round-trip air ticket based on the most direct and economical route between the airport nearest their residence and the airport nearest the duty station through the IAEA's travel agency American Express, or a travel grant, or they will be reimbursed travel by car/bus/train in accordance with IAEA rules for non-staff travel.

## **Disclaimer of Liability**

The organizers of the event do not accept liability for the payment of any cost or compensation that may arise from damage to or loss of personal property, or from illness, injury, disability or death of a participant while he/she is travelling to and from or attending the course, and it is clearly understood that each Government, in approving his/her participation, undertakes responsibility for such coverage. Governments would be well advised to take out insurance against these risks.

## **Note for female participants**

Any woman engaged by the IAEA for work or training should notify the IAEA on becoming aware that she is pregnant.

The Board of Governors of the IAEA approved new International Basic Safety Standards for Protection against Ionizing Radiation and for the Safety of Radiation Sources. The Standards deal specifically with the occupational exposure conditions of female workers by requiring, inter alia, that a female worker should, on becoming aware that she is pregnant, notify her employer in order that her working conditions may be modified, if necessary. This notification shall not be considered a reason to exclude her from work; however, her working conditions, with respect to occupational exposure shall be adapted with a view to ensuring that her embryo or foetus be afforded the same broad level of protection as required for members of the public.

## **IAEA Contacts**

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